

MICHIGAN ASSOCIATION OF PROFESSIONAL COURT REPORTERS
BOARD OF DIRECTORS MEETING
Howell, MI
April 25, 2014

CALL TO ORDER

6:35 p.m.

ROLL CALL

Mindy Dexter, President; Elsa Jorgensen, President-Elect; Dawn Houghton, Secretary-Treasurer; Cheryl Anne Farmer, Executive Assistant; Tammy Nielson, Director; Laurel Jacoby, Director; Roberta Flick, Director; Annette Blough, Director; Sheri Pavlovich, Director.

SIGN ANTITRUST DOCUMENT

Form signed.

PRESIDENT'S MESSAGE: Thanks, everyone, for being here. At the seminar, I would encourage everyone to reach out to the membership. We need nominations for the next convention.

We will get a stamp for the bingo game. Shout-out for all the fundraising for the seminar to Elsa, Rob and Laurel.

ITEMS OF BUSINESS

1. Reading and approval of the Minutes from Saturday, February 2, 2014. "Robert" needs to be corrected to "Roberta". Elsa J. made a motion to approve the minutes. Laurel J. seconded. Motion carried.

1, 4, 5, 6, 9 were pulled from the consent agenda. Annette B. made a motion to accept the consent agenda, Elsa J. seconded. Motion carried.

CONSENT AGENDA:

1. Convention/Seminar (Jorgensen, Dexter, Nielsen, Pavlovich) – Cheryl A. said the fall convention is planned. We have a good lineup in Ann Arbor. We need to make reservations for next year. Many other states are going to only one convention a year. Texas has theirs the weekend of NCRA testing. Nancy Varallo, President of NCRA, had indicated to Cheryl A. to not focus on that because NCRA will start to do their testing on-line. Since the board of directors can decide when to have the seminars, there was discussion about that issue. Cheryl A. will research hotels in Lansing for the last weekend in March.
2. Membership (Jacoby, Kandt, Smith, Blough, Pavlovich) – Cheryl A. discussed the 20 people that have not renewed or cancelled. Proof of enrollment for student members was discussed.
3. Public Relations (Blough, Flick, Kandt, Smith) – Laurel J. asked about career day at Linden schools on May 2nd. No response for anyone to do it. Laurel is willing to help but has never done one before. Sheri Pavlovich will help Laurel. Mindy D. is working on the Veteran's History project at her court, November 7, 2014. There will be 10 to 15 vets so we will need five court reporters to volunteer.
4. Freelance/Official (Kandt, Houghton, Smith, Pavlovich) – Mindy D. discussed TRAIN. She would like to continue on with workshops and would like to work with reporters to

- get more dates on the calendar in August, October, and November. She would like the board to focus on half-day trainings – CART, TRAIN, etc.
5. Students/Testing/Education (Kandt, Blough, Nielson, Pavlovich) – Shari P. would like to get the word out to other firm owners about supporting students besides Hanson. MAPCR hasn't put any money in for scholarships for four years. Shari P. indicated Sharon K. would like to see the scholarships happening. Mindy D. indicated we will be giving a scholarship at the Fall convention and that we could also put it in the MAPCR Minute. Shari P. indicated Sharon K. gets many calls about the program, but if there is no financial aid, the students don't come. Shari P. asked if we can set aside a percentage of our fundraising for the students. She would also like to ask the software companies for contributions. We can put a donation button on the MAPCR website. Shari P. indicated students aren't coming to this seminar because there wasn't anything for them to do. They suggested brief clinics, mentor session. We need a student component every time. The board asked if Sharon K. could come up with things to do with the students. Shari P. is now in charge of student session planning.

There was an observation about Career Fairs and that people don't know what reporters do. We need to make sure they know all the career possibilities. There was discussion about a student member on the board and that we are still trying to figure out how to do it. The nomination committee will need to nominate someone. A student liaison will be added. Student corner/section on the MAPCR Minutes was suggested. Anyone can send suggestions to Mindy about the Minute to add things in.

REPORTS OF STANDING COMMITTEES

1. Past Presidents Advisory Council (Nierenberger) – Nothing to report.
2. Awards Committee (Houghton, Perrish, Dexter) – Nothing to report.
3. Audit/Finance (Houghton, Nielsen) - The audit will be rescheduled.
4. Bylaws/Procedures (Dexter) – If we have to change bylaws for the spring convention, Mindy will do so. We will need the bylaw changes before our next meeting in June.

REPORTS OF SPECIAL COMMITTEES

1. Golf Outing (Brandell, Flick) – Paul B. and Roberta F. are working on donations, etc.
2. Historian (Nierenberger) – Nothing to report.
3. Website/Social Media (Farmer, Jorgensen) – Mindy D. would like the website updated. We will look at other states' websites. Suggestions are welcome. Board members were reminded to sign up for alerts on the MAPCR Forum.

UNFINISHED BUSINESS and GENERAL ORDERS

1. Revising Policies was commenced. Expense Reimbursement, D, no objection to taking it out. Volunteer Reimbursement, G, no objection to taking it out. Stand Alone Board Meeting Travel Reimbursement, H, no objection to taking it out. Payment of Invoices, 2, "The Executive Director" statement will be run past Dawn H.'s CPA husband to figure out the new wording. Historian, C, Historical Documents, we will make historical documents digital and take out "person to person" wording. Meetings, A, Strategic Planning Session – the planning session should be every three years, not every year, so we will keep this in. Committee Planning Session, B, will be changed to board orientation instead of strategic plan. Board meeting minutes, D, deleting. Membership, C, student discount will be taken out. Michigan Association of Captioners, D, will be removed. Senior Advisor, A, Training Session, will be removed.

NEW BUSINESS

2. Bylaw Change – Mindy D. will do the bylaw changes.
3. Raffle License – Cheryl A. indicated four years ago we lost our license. She did an application, but they pulled it. Our organization wasn't the only one this happened to. We re-applied but they denied us because we are not a chapter of our national, we are an affiliate. MSAE has been working with the gaming commission. Some changes were

made to the guidelines. They are recommending we re-apply. If denied, we need to contact MSAE to work on it.

OTHER ITEMS OF BUSINESS

None.

Elsa J. made a motion to adjourn. Tammy N. seconded. Motion carried.

Adjourned at 8:44 p.m.