

MICHIGAN ASSOCIATION OF PROFESSIONAL COURT REPORTERS
BOARD OF DIRECTORS MEETING
Ann Arbor, MI
September 26, 2014

CALL TO ORDER

9:42 p.m.

ROLL CALL

Mindy Dexter, President; Elsa Jorgensen, President-Elect; Sharon Kandt, Vice President; Dawn Houghton, Secretary-Treasurer; Cheryl Anne Farmer, Executive Assistant; Tammy Nielson, Director; Shari Pavlovich, Director; Roberta Flick, Director; Jessica Jaynes, Director; Anissa Nierenberger, Senior Advisor; Wendy Chunn, Student Liaison; Sarah Nageotte, NCRA President; Tami Smith, past NCRA president.

SIGN ANTITRUST DOCUMENT

Form signed.

PRESIDENT'S MESSAGE: Welcome to the new members of our board, Jessica Jaynes and Wendy Chunn. We have a great turnout for our convention and I would like everyone to put an emphasis on membership growth.

ITEMS OF BUSINESS:

1. Reading and approval of the Minutes from July 19, 2014. There were no corrections. Anissa N. made a motion to approve; Elsa J. seconded. Motion carried.
2. 1, 3, 4, 5, 8 and 9 were pulled from the consent agenda. Elsa J. made a motion to approve the consent agenda; Shari P. seconded. Motion carried.

CONSENT AGENDA

1. Convention/Seminar (Jorgensen, Dexter, Nielsen, Pavlovich) – There was discussion about the changes we would need to make with the spring convention if the new bylaw passes. Mindy D. has ideas for topics. She would also like to get Mike Miller as one of the speakers. The board discussed having the seminar March 14 in Howell at the Johnson Center. There was discussion regarding keeping the same format as the fall convention, Friday/Saturday, also about possibly keeping the date as April 24, 25. We will need a hotel lined up. There was discussion about using the same hotel for the Friday sessions. Some other dates that were suggested were April 17, 18, 19, also May 1, 2 and 3, which is at the same time as the RPR testing. Sharon K. will get a hold of NCRA regarding testing/facilities for the RPR and whether we could hold it in conjunction with the seminar.
2. Fundraising (Smith, Jorgensen, Jacoby, Flick) – Mindy D. would like the fundraising committee to reach out to members/firms to advertise on the MAPCR site and in the MAPCR Minute. We will need to revamp the advertising contract. We need brainstorming and fresh and new ideas. Tammy N. discussed Arizona doing a virtual tea party. There was very little expense and they raised over \$1,000. Mindy D. suggested that the chair of each committee reach out to committee members, then those members reaching out to MAPCR members, then have their own meetings outside of board

meetings. Cheryl A. would like to do a MAPCR store blow-out at this convention to sell the rest of the store items.

3. Membership (Jacoby, Kandt, Smith, Blough, Pavlovich) - 20 members haven't renewed. Cheryl A. called them. The committee needs to work on ideas to get people to join. There was discussion about offering a lifetime membership for \$1,000. Anissa N suggested a group email be created for the committee so Cheryl A. can email the committee each time there is an expired member. Sarah N. suggested fun subject lines to get more opened emails. The deadline for the MAPCR Minute is the 10th of each month. Board members were asked to submit articles, suggestions, ideas for the Minute. July/August and November/December are combined Minutes.
4. Public Relations (Blough, Flick, Kandt, Smith) - Mindy D. send out an email to the committee but didn't get a response. There was discussion of the Veteran's History Project and that we are building relationships with politicians – Congressman Rogers, Senator Hune. There will be 10 to 15 vets coming to the Veteran's Memorial Courthouse and we will need 10 volunteer reporters on Friday, November 7th. A Vietnam Vet will be the keynote speaker. The interviews have to last at least 30 minutes to be submitted to the Library of Congress but no more than an hour. Cheryl A. will send out testimonials from reporters who have done this. There will be a packet for each reporter. If you are in another county, contact the veteran's affairs staff to set one up in your county. Sign-up sheet will be at registration.
5. Legislative (Brandell, Houghton, Flick, Dexter) - Mindy D. contacted Denice Purves and we will need to get the page rate done on our own. SCAO will not be able to help. Mindy D. will talk to Senator Hune about the issue. We discussed options of how to approach this, maybe get the Legislature to delete the section on page rate, substitute language like "each court shall establish their page rates by local rule." Mindy D. will discuss options with Senator Hune.
6. Students/Testing/Education (Kandt, Blough, Nielson, Pavlovich) – There was discussion on whether we should tie the RPR to our convention. We do not want to hold all of the tests. Increased cost will be incurred for more rooms.

REPORTS OF STANDING COMMITTEES:

1. Past Presidents Advisory Council (Nierenberger) – Nothing to report.
2. Awards Committee (Houghton, Perrish, Dexter) – Nothing to report.
3. Audit/Finance (Houghton, Nielsen) – The Executive Director was asked to leave the room while the Board discussed the Executive Director's contract.
4. Bylaws/Procedures (Dexter) - Pat Hyland will be our parliamentarian tomorrow.

REPORTS OF SPECIAL COMMITTEES

1. Golf Outing (Brandell, Flick) – There was discussion regarding options, possible walk/run/bike.
2. Historian (Nierenberger) – Nothing to report.
3. Website/Social Media (Farmer, Jorgensen) – Cheryl A. discussed coming up with a new design, refreshing the look of the website.

UNFINISHED BUSINESS and GENERAL ORDERS

1. None.

NEW BUSINESS

1. Website Renewal – Cheryl A. indicated it will cost \$1,080 to renew hosting, which includes the database, registration software. This is all-encompassing and the cost is based on the number of contacts. Advertising options were discussed.
2. Strategic Plan Review and Approval – “Shorthand” was changed to “stenographic” in our mission statement. We discussed the vision statement. Suggested: “Advancing professionalism and education for those who capture the spoken word.” We discussed the Values Statement. We changed “investment” to “innovation.” The Board members will look over the strategic plan and will vote on implementing it at the November board meeting.

OTHER ITEMS OF BUSINESS

1. None.
2. Tammy N. made a motion to adjourn, Elsa Jorgensen, seconded. Motion carried.

Adjourned at 11:55 a.m.