

Michigan Association of Professional Court Reporters
BOARD MEETING MINUTES
Conference Call
Saturday, September 10, 2016 - 9:30 a.m.

CALL TO ORDER

The meeting was called to order by President Sharon Kandt at 9:32 a.m.

ROLL CALL

Present:	Cheryl Anne Farmer, Executive Director	Wendy DeMatio, Director
	Sharon Kandt, President	Denise Kizy, Director
	Jessica Jaynes, President Elect	Alison Webster, Director
	Elsa Jorgensen, Senior Advisor	Rochelle McNally, Director
	Roberta Flick, Secretary-Treasurer	

Absent: Kelli Werner, Director
Wendy Chunn, Student Liaison

ANTITRUST DOCUMENTS

Signed and submitted.

PRESIDENT'S MESSAGE

Sharon thanked Roberta and Golf Committee for another successful golf outing and also thanked Jessica and Cheryl Anne for being proactive in getting the Half-Day Fall Seminar together in such a short amount of time. She asked Board members to make personal contacts to obtain more registrants and to encourage more student involvement.

As an aside, Alison commended Wendy Chunn in visiting each current court reporting class at Macomb College and speaking with the students, encouraging MAPRCR membership.

ITEMS OF BUSINESS

Reading and approval of 5/21/16 Board Meeting Minutes Motion to approve by Elsa, second by Jessica. Sharon called for vote. None opposed. Motion passed

Reading and approval 3/18/16 Board Meeting Minutes prepared by Cheryl Anne from Tammy Nielson's notes. Motion to approve by Elsa, second by Jessica. Sharon called for vote. None opposed. Motion passed.

CONSENT AGENDA

Approval of remaining Consent Agenda (Fundraising, Membership, Freeland/Official, Students/Testing/Education, MAPCR Minute not pulled). Motion to approve by Jessica, second by Elsa. Motion passed. None opposed.

Cheryl Anne suggested start preparing 2017 Spring Seminar (St Patrick's Day theme?). Cheryl Anne informed Jessica that everything needed to go out 1/1/17. Jessica indicated work will go on after Fall ½-Day Seminar. Speaker selection and topics/content needed to get NCRA approval. Town Hall format was discussed; student recruitment, lack of CRRs in Michigan and contracting, it is not illegal, it just needs to be disclosed at the outset of proceeding were possible topics.

Executive Director - (Farmer)

Jessica mentioned that we will need to submit to NCRA for approval on the Town Hall topics for Spring Seminar.

Public Relations - (DeMatio, Flick)

Roberta is working on a Veteran's History Project to be held in Clinton Township in October.

Legislative - (Jaynes, Kizy, DeMatio)

Jessica met with Brandon Shall and Dave Wendwell, coordinators/NCRA Legislative, at NCRA Boot Camp. Disappointing meeting. Matt was hired to work with States on each legislative issues. To follow up on Mindy's legislative work, Jessica is going to send information to Brad on Michigan top two issues: page rate, cyber security crimes needs CSR. Bottom line is State Board reps will most likely not get issues resolved. Lobbyist is needed. Suggested to focus more on building membership numbers to grow a large association and start a lobbyist fund than efforts in legislative. This process will be a long battle.

REPORTS OF STANDING COMMITTEES

Past Pres Advisory Council- (Jorgensen)

Elsa asking for possible nominees for 2017 Director positions on Board or any events for the Historian Report in March.

Awards Committee - (Dexter, Nierenberger, Smith)

Nothing to report.

Audit/Finance - (Flick)

Jessica questioned \$1000 Pay Pal fees expense. Cheryl Anne verified that we are charged a fee for processing credit card transactions. If we have no steady volume per month, we get charged fees. Cheryl Anne will look into other services with lesser fees.

Cheryl Anne reported we are doing pretty well. After the Fall ½-Day Workshop, we should have a pretty good outlook for 10/29/2016 Budget Meeting.

Jessica motioned to approve Financial Report. Elsa second. Sharon called for a vote. None opposed. Motion passes.

Bylaws/Procedures - (Kandt, Jaynes)

Nothing to report.

REPORTS OF SPECIAL COMMITTEES

Golf Outing - (Flick)

Roberta reported that she is unable to chair 2017 outing.

Historian - (Jorgensen)

Nothing to report.

Website/Social Media - (Farmer, Jorgensen)

Elsa had nothing to report.

Cheryl Anne commended Elsa for a great job on Facebook. Jessica will try to take upcoming Traverse City Community Learning class on Social Media to get any new ways to use social media to our advantage.

UNFINISHED BUSINESS and GENERAL ORDERS

None.

NEW BUSINESS

Denise questioned the upcoming October Board Committee Work weekend expenses. Sharon informed that said expenses would need to be taken to a vote at the 10/29/16 Budget Meeting.

ADJOURNMENT

Motion to adjourn by Jessica, second by Roberta
Adjourned at 11:24 a.m.

**Respectfully submitted,
Roberta Flick, MAPCR Secretary**